

Title of Report:	Resource Management Select Committee
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	18 January 2011

Purpose of Report: To provide an update on the work of the Select Committee.

Recommended Action: To note the information.

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Executive Report

1. Introduction

- 1.1 The Committee met on 14 December 2010 and the draft minutes are attached at Appendix A. A summary of the main discussions held are as follows:

Chief Executive Directorate budget

- 1.2 Members discussed the budget position by service area in the Chief Executive Directorate over the previous 4 financial years. Members noted that an underspend was consistently found within Policy and Communication and further detail has been requested to help understand the reasons behind this.
- 1.3 Pressure within the Directorate budget was often caused by Legal and Electoral Services and the Commission is asked to approve this topic as an addition to the work programme.

Corporate Property Asset Management Plan (AMP)

- 1.4 The AMP was presented to the Committee prior to its approval at Executive. Some suggestions for improvement were made by Members to both the AMP and future ways of working and these are being considered by the Head of Property and Public Protection.
- 1.5 It was also agreed that a review of the Highways AMP should be added to the work programme and the Commission is asked to approve this addition.

Property contracts and contractors in schools

- 1.6 The specification for the new Maintenance Term Contract (MTC) was presented to the Committee. Members felt that the specification was significantly detailed and were pleased to note that it was a requirement for work to be signed off by schools before payment was made. This was something that Members had recommended during previous debates.
- 1.7 There was some discussion around the potential impact of schools taking academy status. A particular concern of Members was around maintenance of school buildings in this circumstance and it was felt that this should be added to the Risk Register.

Financial Performance Report (Quarter 2)

- 1.8 Due to the cancellation of November's Executive it was agreed, as an exception, that the Committee could consider the quarterly budget report prior to the Executive's approval. The latest position was noted and concerns were again raised in relation to budget pressures within Community Services, most notably Adult Social Care. These will be discussed in detail at the special meeting being held on 25 January 2011.

2. Discussion items scheduled for the next meeting

2.1 The following items are on the agenda for the special meeting being held on 25 January 2011:

- (1) Community Services Directorate budget. To discuss the measures being taken to manage the Directorate budget, with a particular focus on Adult Social Care.
- (2) To consider the Month 8 revenue budget position.
- (3) To consider the work undertaken and the methodology in place to assess and ensure value for money.

3. Work Programme

3.1 The latest work programme for the Select Committee is contained within Appendix A of item 18 of this agenda.

Appendices

Appendix A – Resource Management Select Committee minutes from 14 December 2010.